



JOB DESCRIPTION

Role Title: Packing Centre Operative

Reporting to: Packing Centre Manager

Working Pattern: Mon, Wed & Fri -8am-5pm (Plus Tuesday - 10am-5pm in busy periods)

Role Summary:

Ensure the constant flow of graded product is being packaged to the business requirements by customer priority.

Responsibilities:

- Ensure product is packed into correct packaging and boxes
- Maintain correct stock level of packaging to complete daily orders
- Keep the lines flowing consistently and not causing bottle necks on the lines
- Have an understanding of the pallet build requirements by line
- Be proactive and plan ahead for following packing requirements
- Maintain a clean and safe working environment
- Constant communication with internal teams
- Date code required products
- Box finished goods products, Palletise and attach relevant paperwork ready for completion
- Transfer pallets into warehouse area

Key Objectives/Measurable:

- Ensure no loss of time due to bottlenecks
- Correct product as per order requests
- Correct pallet loads
- Clean/tidy and safe working area

Knowledge/Experience:

- High attention to detail
- Works well under pressure
- Proactive way of working
- Work as part of a team
- Organised
- Good communicator
- Warehousing and manual handling experience essential

Note: As a 7 day working operation we require employees to be flexible in their hours/days of work when requested by the business to support the operation. **This will always be notified as far ahead as possible but occasionally will be short notice.**

To apply: Please send CV and covering letter to info@stewe.co.uk . For any questions please call 01872 530320 or email.

Closing date: 14th August 2017